

Blackpool Safeguarding Partnerships

Multi-Agency Training Non-attendance Charging Policy

Blackpool Safeguarding Children Multi Agency Safeguarding Arrangements (MASA), Safeguarding Adult Board (BSAB); and BSafe Community Safety Partnership delivers a range of multi-agency training providing colleagues from a variety of settings the opportunity to share experiences and improve their skills in multi-agency working.

All multi-agency training is free of charge to participants who attend from all agencies working in Blackpool.

It is important that we can allocate places and maximise the resource available to continue to make multi-agency training accessible across the workforce. It has therefore been agreed that any training places not attended, or cancelled within 5 working days of the course running will incur the following cancellation/non-attendance charges:

- £50 per person for half-day training
- £75 per person for a full-day course

If you have a place booked and an emergency arises within the 5 working days prior, or if you are unable to attend on the day, we will accept another person attending in your place if we are notified at safeguardingtraining@blackpool.gov.uk in advance of the course start time.

If you are not able to email us, your manager must let us know on your behalf. You, or your manager, must let us know if you can't attend at least 5 working days before the course.

PLEASE NOTE

To ensure fairness and equity in application of this policy, charges will be incurred as described above, in all circumstances. Any concerns regarding this policy should be raised with the business unit by emailing safeguardingtraining@blackpool.gov.uk.

Booking Terms & Conditions

Individuals will be asked to confirm the following Terms and Conditions at the point of booking as a formal commitment that their agency will pay the cancellation or non-attendance fee. Details for each course cancellation will be detailed within the booking information and is subject to change dependant on the course.

- I understand there may be a charge for non-attendance of a course booked without sufficient prior notification to the Safeguarding Partnership Business Unit at safeguardingtraining@blackpool.gov.uk
- On behalf of my agency, I agree that relevant cancellation or non-attendance charges will be paid.